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527 Hoffmansville Road, Bechtelsville PA, 19505 | 610-754-6446 | [info@soth.church](mailto:info@soth.church)

## **Position and Job Summary**

### **Title:**

Teaching Aide

### **Function:**

The Teaching Aide is responsible for supporting the teaching in creating an environment that promotes the spiritual, social, emotional, cognitive, and physical growth of the participants in their assigned classrooms. The focus of the preschool is to share Christ with children and their families.

### **Status:**

Part time / Salaried / Exempt

### **Reports To:**

Classroom Instructor, Executive Pastor, Senior Pastor; Elders

### **Supervises:**

NA

### **Summary:**

The Preschool Assistant will serve in a supportive role, helping the teacher by working with students as needed.

### **Responsibility:**

- Carry out the vision of the Senior Pastor.



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- Classroom duties as may be assigned.
- Help keep the classroom clean and orderly.
- Work with students on crafts/ projects as needed.
- Make copies as needed.
- Prepare material for art; art supplies should be prepared a few days out to ensure all materials are available.
- Take Students to and from the restroom.
- Other duties as may be assigned.

**Qualifications:**

- Evangelical Christian growing in their faith.
- High School diploma required with experience in early childhood or related field.
- Willing to join SOTH as a member and become actively involved in the ministry of the church.
- Must pass a state required child abuse background check.
- CPR Certified preferred
- Display professionalism in punctuality, mannerisms, and attire.

**HOURS:**

September through the end of May. Classroom hours 8:30-12:30 Monday-Friday.